24th February 2020

Dear Parent(s)/Carer(s),

I am writing to inform you of a vacancy for the role of parent governor on our governing board.

The role of the governing board

The school's governing board is responsible for providing confident and strategic leadership, and creating robust accountability, oversight and assurance for the school's educational and financial performance. The board is passionate about education and committed to continuous school improvement to ensure the best possible outcomes for our pupils.

The role of a parent governor

As a parent governor, you'll work with the board to ensure it effectively carries out the duties referred to above. You'll also play a vital role in ensuring that the board is connected with, and is aware of the views of, parents and the local community.

To be a parent governor you should have:

A strong commitment to the role and to improving outcomes for children
Good inter-personal skills, curiosity, and a willingness to learn and develop new skills
The specific skills required to ensure the governing board delivers effective governance

Expectations of governors

Governors meet as a full board 6 times a year, usually on a Wednesday at 3:30pm. There is also an expectation that governors can visit the school, during the school day, by arrangement with school staff. Training is provided and governors are required to attend induction training and additional training as required.

How to apply

If you're interested in applying please contact Alex Hadley for an informal discussion via alex.hadley@elms.kent.sch.uk by Friday 13th March. If we receive more applications than there are vacancies, a secret ballot will be carried out. We will inform you closer to the time if we have to do this.

Yours sincerely,

Mrs J Timoney
Headteacher